



New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: September 3, 2021

CLOSING DATE: September 18, 2021

POSTING OPEN TO: () OIT EMPLOYEES IN UNIT SCOPE(S):
(X) STATEWIDE (STATE EMPLOYEES ONLY) *See below
() GENERAL PUBLIC

TITLE: Telecommunications Systems Analyst 3

POSTING # 2021-098

TITLE CODE: 53045

NUMBER OF POSITIONS: 1

SALARY RANGE: R31 \$88,172.23 - \$125,933.26

HOURS OF WORK: 8:00 a.m. – 4:00 p.m.

LOCATION: NJ Office of Information Technology
Network Operations Division
Telecommunications Unit
200 Riverview Plaza
Trenton, NJ 08625

***PLEASE NOTE:** Open to New Jersey State employees with permanent status who meet the requirements listed below as a promotional or lateral opportunity, subject to current promotional/hiring restrictions.

SPECIFIC TO THE POSITION: This position will be asked to manage telecommunications architecture, contracts, product and project teams. The ideal candidate will have an in-depth understanding of Telecommunications and VoIP infrastructure and implementation concepts. Knowledge of contract management including drafting RFPs, facilitating the award process and ongoing management of the contracts is a plus. Familiarity with the OIT procurement process is a plus. This position will be tasked with creating and managing product portfolios including offer creation/documentation, financials, and ongoing management of the portfolio is a plus. This position will be asked to assist in the creation and documentation of the operating procedures for VoIP infrastructure equipment. This position will also be asked to support VoIP platform integration with legacy and new OSS and billing components. In addition, assuring regulatory compliance including FCC (e911) and CALEA. Familiarity with PSTN network services (ISDN, Frame, ATM, T1, etc.) and the integration with a SIP core is a plus. This position will be asked to provide oversight of telecom projects to assure successful implementations as well as consulting advisory services to other state departments and agencies on communication system and service design and provides appropriate leadership and guidance.

DEFINITION: Under general direction in a state department or agency, is responsible for coordinating statewide use of telecommunications facilities to ensure efficient and effective use of such facilities; recommends the assignment of responsibilities for handling switching requirements to the appropriate state facility to meet needs and achieve economies; determines need for and plans and directs related studies and evaluations involving voice and data transmission and computerized and electro-mechanical switching; keeps abreast of modern telecommunications technology; supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff; does related work as required.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Seven (7) years of experience in either a corporate structure or a government agency involving the planning, acquisition, installation, and/or implementation of Telecommunication facilities and services such as private network services, voice and data transmissions, computerized and electro-mechanical switching, two (2) years of which shall have been as a coordinator.

NOTE: Applicants who do not possess the required education may substitute experience as indicated above on a year-for-year basis.

NOTE: A Master's degree in Computer Science, Data Processing, Engineering or Business Administration may be substituted for one (1) year of the above nonsupervisory experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES

AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/StateList.aspx>

Please visit the following URL for the NJ Application for Employment: https://nj.gov/it/docs/eo/DPF-633_5-29-20.pdf

As a condition of employment with NJOIT, a background inquiry may be conducted.

Electronic Filing Applicants are encouraged to file electronically. Forward **your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** to recruiter1@tech.nj.gov **Include the posting number in the subject line.**

Alternate Filing: If unable to file electronically, applicants may forward **your resume, cover letter unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references (including posting #2021-098)** to:

Heather Pursell, Manager, Human Resources
Office of Information Technology
300 Riverview Plaza, 4th Floor
P.O. Box 212
Trenton, New Jersey 08625-0212

Authorized by: _____

Lisa Blauer, Chief of Staff